



**SHRI GURU RAM RAI**  
**UNIVERSITY**  
Quest for Excellence

# Research Consultancy Policy





# SHRI GURU RAM RAI UNIVERSITY

Patel Nagar, Dehradun-248001, Uttarakhand, India

[Estd. by Govt. of Uttarakhand, vide Shri Guru Ram Rai University Act no. 03 of 2017 & recognized by UGC u/s 2(f) of UGC Act 1956]

## RESEARCH & CONSULTANCY POLICY

### INTRODUCTION

Shri Guru Ram Rai University is focussed on novel/innovative ideas; creativity, sustainability and research oriented education system can definitely be useful to the human welfare. It is pertinent in recent times to be one of the harbingers in the field of research and development and further disseminate the novel technology at ground level for better development of nation as a whole. Shri Guru Ram Rai University owes numerous experts who promote consultancy in terms of technology or services to both governmental and nongovernmental organization or to individuals both nationwide as well as international. The technology transfer from lab to land will certainly be fruitful for the betterment of society. This will further result in enhancing intellectual property of the University.

### GUIDELINES

1. Those faculties which are keen interested in accepting consultancy work from external organization or individual(s) should initially propose their consultancy work in prescribed proforma in a described format.
2. They shall also attach communication letters indicating details of type of consultancy being provided, duration along with consultancy charges, the budget should be in a proper format which shall be timely bifurcated.
3. Any work on a consultancy project shall be initiated after taking approval from Research Committee of Shri Guru Ram Rai University.
4. Only those services shall be offered for consultancy to Government, Corporate, Individuals, Industries etc. for which the University has expertise.
5. All the services provided to the consultant shall be done in a professional manner keeping ethical environment attached every time.
6. The University shall provide consultancy in a wide arena including Software Development, Designing, Agricultural and Horticultural crops, Legal issues, Environmental Issues, Material Development, Personality Development, Energy Production, Waste Management, Hospitality Management etc.



7. All the responsibility of the consultancy projects will be undertaken by the concerned faculty which will have its respective expertise. The faculty will further submit the monthly report to Research Office for perusal of Research Committee.
8. The faculty members shall never undertake consultancy project at the cost of duties put forth by the Shri Guru Ram Rai University at any point of time.
9. All the expenses generated from the consultancy will be shared between the University and the consultancy faculty/ team by 60% and 40% respectively. Out of the net residual amount, i.e., after meeting all expenses incurred in connection with research and also after accounting for all logistics/ infrastructure/ equipments, etc. charges to be deducted before sharing the income in the ratio of 60% and 40%.
10. In case a faculty requires a temporary staff for completion of consultancy project then its recruitment shall be done under the guidelines of Shri Guru Ram Rai University.

### **CONSULTANCY SYSTEM**

Any faculty member from different Institutes/ Departments can bring consultancy in the University. After prior communication with the consultancy agency, the concerned faculty member shall report to Dean Research which may further put forth the matter to the Vice Chancellor. The chair may form a team or consult the Dean Research which shall later discuss the matter with the client. After successful meeting with the client the faculty in consent with, Dean Research shall form an agreement which should be put for approval to the Honourable Management. During the course of time the Vice Chancellor may change the agreement if needed. The agreement shall be further signed by the client and the Registrar on behalf of the University. The entire consultancy amount shall be deposited in the University Bank Account.

### **REVENUE SHARING**

The amount generated from the consultancy will be shared between the University and the consultancy faculty/ team by 60% and 40% respectively. Out of the net residual amount, i.e., after meeting all expenses incurred in connection with research and also after accounting for all logistics/ infrastructure/ equipments, etc. charges to be deducted before sharing the income in the ratio of 60% and 40%.

### **APPRAISAL & CLOSING REPORT**

The faculty members bringing consultancy projects shall be given appraisal in the concerned year which shall be depicted in their Faculty Appraisal Form. The concerned faculty for the consultancy project shall prepare a final report which will include details of expertise



provided, resources utilized from the University and others or both, work completion certificate feedback from the client.

### **CONTRACTS AND AGREEMENTS**

The Research Office being the focal point for consultancy projects shall form different agreements or enclosure which will be signed by both the parties. The first party which shall be the Shri Guru Ram Rai University while the second party shall be the client, all the agreement shall be signed by the Registrar, Shri Guru Ram Rai University on behalf of the University and the client with witnesses from both the parties.

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**Dean-Research**





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**(Established By Govt. of Uttarakhand, vide Shri Guru Ram Rai University, Act no. 3 of 2017)**

*Enlightening lives  
through Education...*

