

EVENT REGISTRATION FORM**(To be submitted to IQAC Office)**

Event Name:		
Event category (Workshop/Seminar/Educational Visit/ conference, Guest Lecture/Celebrating important days etc.)		
Proposed Content of the Event (Workshop, Seminar, Guest Lecture etc.)		
Speakers/Resource persons: (Name, Email ID, Designation, Name of Organization, Photograph (jpeg format), Resume (pdf file etc.)	Name	
	E-Mail Id	
	Designation & Experience	
	Organization	
Organizers: School/Department		
Course programme Name: (Participants from different Schools/Dept.):	Number of participants Attendance of participants (copy enclosed) (Register to be maintained by the organizers)	
Date, Time & Venue of Event:	Date	
	Time	
	Venue	
Event Coordinator/Convener & Organizing Team/Members		
Contact Person with contact number		
Geotag photographs of the event		
News/media coverage (copy enclosed)		